

# Villas of Lake Destiny Home Owners Association Annual Calendar

## JANUARY

- Consider offering pressure washing of pad and sidewalks by coordinating a company to come in and charge each individual homeowner for the service.
- Property Inspection
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## FEBRUARY

- Financial Report due within 60 days after the close of the fiscal Y/E. BL 8.2 (Now provided monthly)
- Option to Appoint nominating committee for new directors BL 3.5.2.2
- Secure Room for Annual Meeting
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## MARCH

- Send annual meeting notice out 14 days prior BL 3.3
- Prepare Tax Returns
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## APRIL

- Annual Meeting – Election of officers BL 3.5– Notice out **14 days** prior to meeting BL 3.3
- Order of business for Annual meeting is in BL 3.10
- Organizational meeting by new board held immediately after annual meeting to elect officers. BL 4.3
- Don't forget to have a sign-in sheet for the meeting (and anytime homeowners vote).
- Get Signed Director's Resignations from all former directors.
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## MAY

- Property Inspection
- Directors and Officers Policy Expires (May 22, 2006, Hatcher Insurance)
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## JUNE

- Trim Palm Trees
- Property Insurance Expires (?) Liability, Structure etc.
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## JULY

- Property Inspection
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## AUGUST

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## SEPTEMBER

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## **OCTOBER**

- Monthly meeting – start preliminary budget work
- Property Inspection
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## **NOVEMBER**

- Finalize Budget if necessary
- Note special clause for December meeting notice below
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## **DECEMBER**

- Present and vote on proposed budget for the new year. Meeting notice must include the phrase “the budget will be considered” BL S8.1
- Notice for budget meeting is same as for normal meeting (2 days)
- Invest Reserve Funds in safe security